



ESRD Networks 7, 13, 15, 17

Support Gainful Employment Quality Improvement Activity (QIA)

**A CROWNWeb Aid for
Vocational Rehabilitation (VR) Data Entry**

The Five CROWNWeb VR Status Definitions

- **Referred to VR:**
 - Patient has been given information to follow up with a VR office, and/or a Ticket to Work application and/or an EN for benefits planning
- **Currently in VR:**
 - Patient has gone to a VR or EN office for an orientation class, counselor, or other visit
 - Patient has received a Ticket to Work
- **Completed VR:**
 - Patient is no longer receiving VR or EN services

The Five CROWNWeb VR Status Definitions (cont.)

- **Not Eligible for VR:**
 - Patient is medically, physically, or mentally unable to seek VR, EN, or Ticket to Work services
 - Patient is retired, working or in school
 - Patient is an undocumented resident of the United States
 - Patient is younger than 18 or older than 54
- **Declined VR:**
 - Patient is eligible for VR and/or EN but chooses not to seek services

CROWNWeb Steps for Reporting VR Status

To successfully report VR status in CROWNWeb:

1. Click the **[Patient]** tab at the top of the CROWNWeb home page
 - See slide 5
2. Enter the patient's **[CROWN UPI]** and then click search at the bottom of the page
 - See slide 6
3. Click on the patients **UPI** number that appears on your page
 - See slide 7
4. Click **[Edit Patient]** on the **Patient Attributes** page
 - See slide 8
5. Scroll to the **Misc Info** section on the **Patient Attributes** page
 - See slide 9
6. Select a **[Vocational Rehabilitation]** status from the drop down box and enter the applicable date
 - See slide 10
7. Click- the **[Submit]** button at the bottom of the page
 - See slide 11

1. Click the **[Patient]** tab

VR status is located on the **Patients** tab of the CROWNWeb home page.

The screenshot displays the CMS QualityNet CROWNWeb interface. At the top, the CMS.gov logo and QualityNet branding are visible. Below this is a navigation bar with tabs for Home, Quality Programs, My Reports, and Help. A breadcrumb trail indicates the current location: Home > Quality Programs > End Stage Renal Disease Quality Reporting System > End-Stage Renal Disease Quality Reporting Systems (EQRS) > Facility Dashboard - CROWNWeb SUI. The main navigation area features several tabs: CROWN Home, EQRS, Patients, Clinical, Facilities, Form 2744, and CROWN Reports. The **Patients** tab is highlighted with a red box, and a red arrow points to it from the left. Below the navigation tabs, there is a sidebar on the left with a 'Search Patients' dropdown menu and a list of options: Admit Patient, Gap Patients, PART, and Action List. The main content area is titled 'Search for Patients' and contains two sections: 'Patient Criteria' and 'Facility Criteria'. The 'Patient Criteria' section includes fields for '% Patient's Last Name', 'Medicare Beneficiary Identifier', '% HICNUM', '¹ CROWN UPI', 'Gender' (with a 'Select One' dropdown), and 'Date of Birth: (select range or specific date)' (with two date input fields and a calendar icon). The 'Facility Criteria' section includes fields for '² Facility CCN' and 'Facility DBA Name' (with a 'Select One' dropdown). At the bottom of the search area, there are 'Search' and 'Reset' buttons, and a 'Display Results Per Page' dropdown menu set to '10'.

2. Enter the patient's [CROWN UPI]

- Enter the patient's UPI in the CROWN UPI box
- Then click search at the bottom of the page

The screenshot displays the 'Search for Patients' interface. At the top, there is a navigation bar with tabs for 'CROWN Home', 'EQRS', 'Patients', 'Clinical', 'Facilities', 'Form 2744', and 'CROWN Reports'. The 'Patients' tab is currently selected. On the left side, there is a sidebar menu with options: 'Search Patients', 'Admit Patient', 'Gap Patients', 'PART', and 'Action List'. Below the menu, it shows the 'Version Number : CROWNWeb 5.1.9-v1.1'. The main content area is titled 'Search for Patients' and contains two sections: 'Patient Criteria' and 'Facility Criteria'. The 'Patient Criteria' section includes fields for '% Patient's Last Name', 'Medicare Beneficiary Identifier', '% HICNUM', 'CROWN UPI' (highlighted with a red box), 'Gender' (a dropdown menu set to 'Select One'), and 'Date of Birth' (with two date pickers). The 'Facility Criteria' section includes fields for '^ Facility CCN' and 'Facility DBA Name' (a dropdown menu set to 'Select One'). At the bottom of the form, there are buttons for 'Search' and 'Reset', and a 'Display Results Per Page' dropdown menu set to '10'. A red arrow points from the 'CROWN UPI' field to the 'Search' button.

3. Click the patient's UPI number

The screenshot displays the CMS QualityNet interface. At the top, there is a navigation bar with 'Home', 'Quality Programs', 'My Reports', and 'Help'. Below this is a breadcrumb trail: 'Home>Quality Programs>End Stage Renal Disease Quality Reporting System>End-Stage Renal Disease Quality Reporting Systems (EQRS)>Facility Dashboard - CROWNWeb SUI'. A secondary navigation bar contains buttons for 'CROWN Home', 'EORS', 'Patients' (highlighted), 'Clinical', 'Facilities', 'Form 2744', and 'CROWN Reports'. On the left, a sidebar menu includes 'Search Patients', 'Admit Patient', 'Gap Patients', 'PART', and 'Action List'. The main content area is titled 'Patient Search Results - 1 Records Found' and contains a table with two columns: 'CROWN UPI' and 'Name'. The first row of the table has a red box around the 'CROWN UPI' cell, with a red arrow pointing to it from the left. Below the table, the version number 'Version Number : CROWNWeb 5.1.9-v1.1' is displayed.

CROWN UPI	Name

4. Click [Edit Patient] on the Patient Attributes Page

The screenshot displays the CMS QualityNet interface. At the top, there is a navigation bar with 'Home', 'Quality Programs', 'My Reports', and 'Help'. Below this is a breadcrumb trail: 'Home>Quality Programs>End Stage Renal Disease Quality Reporting System>End-Stage Renal Disease Quality Reporting Systems (EQRS)>Facility Dashboard'. A secondary navigation bar contains buttons for 'CROWN Home', 'EQRS', 'Patients', 'Clinical', 'Facilities', 'Form 2744', and 'CROWN Reports'. The 'Patients' button is highlighted in yellow.

On the left side, a 'Search Patients' dropdown menu is open, showing a list of options: 'Patient Search Results', 'Edit Patient', 'View Patient Attribute History', 'Admit/Discharge Summary', '2728', and 'Clinical Data Summary'. A red arrow points from the text 'Edit Patient' on the left to the 'Edit Patient' option in the dropdown menu.

On the right side, the 'View Patient Attributes' form is visible. It includes a 'Key Patient Info' section with input fields for 'Patient's First Name', 'MI', 'Patient's Last Name', and 'Suffix'. Below this is an 'Ethnicity' field. At the bottom, there is a 'Race (check all that apply)' section with a checked checkbox for 'White'.

Edit Patient

5. Scroll to the [Misc Info] Section on the Patient Attributes Page

Misc Info ²		
	Current Status	Effective Date
Citizenship	US Citizen	04/28/1961
* Medicare Enrollment	Currently enrolled in Medicare Coverage	01/07/2019
Employment	Unemployed	07/09/2013
School	Not In School	02/23/2015
Vocational Rehabilitation	Referred to VR	05/03/2019

Medical Info

6. Select a [Vocational Rehabilitation] Status from the Dropdown Box and Enter the Applicable Date

Misc Info ²		
	Current Status	Effective Date
Citizenship	US Citizen	11/29/2012
* Medicare Enrollment	No Medicare Coverage	11/29/2012
Employment	Unemployed	11/29/2012
School	Not In School	11/29/2012
Vocational Rehabilitation	Referred to VR Currently in VR Completed VR Not Eligible for VR Declines VR	05/02/2019

Reporting Recommendations:

- Select **Not Eligible** if the patient declines VR or Employment Network (EN) services and *has a reason for not seeking VR, EN and Ticket to Work services*
- **Update VR status** anytime your patient moves from one VR status to another

7. Click the **[Submit]** button at the bottom of the page

Misc Info ²

Current Status	
Citizenship	US Citizen
* Medicare Enrollment	No Medicare Coverage
Employment	Unemployed
School	Not In School
Vocational Rehabilitation	Referred to VR

Medical Info

* Effective Date

Primary Cause of Death

Date of Death

Death Code [Lookup Death Codes](#)

Death Description

2728 / ESRD Medical Evidence Form

Date Regular Chronic Dialysis Began Primary Ca

Submit **Reset** **Delete**

This material was prepared by HSAG: ESRD Network 7, 13, 15, and 17, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. NW-ESRD-XN-04072020-02